

# Cole R-1 Student Acceptable Use Policy

The Cole R-1 School Board recognizes that as technologies affect the way in which information may be accessed, communicated and transferred, those changes may also alter instruction and student learning. Telecommunications, electronic information services and networked services provides schools, classrooms and libraries with a vast array of resources.

The Internet is a collection of interconnected computer networks around the world that makes it possible to share information almost instantly. The Internet expands classroom and library resources by making information available to students, teachers and librarians. Access to these resources can yield individual and group projects, collaboration, curriculum materials and idea sharing.

The following principles guide student access to networked information resources:

**Responsibility** – Access is a privilege, not a right. Access entails responsibility.

- The Board of Education expects that staff will integrate thoughtful use of networked information resources throughout the curriculum.
- It is all staff members' responsibility to educate students about appropriate online behavior, including interactions with other individuals on social networking sites/chat rooms, and cyber bullying awareness and response.
- Student access from networked information resources should follow guidelines that have been developed for the selection of appropriate instructional materials which have been evaluated prior to use.
- Since access could extend beyond evaluated or previewed resources, the staff will supervise and provide guidance to students in the appropriate and effective use of these resources.
- Students are responsible for good behavior on school computer networks, just as in classrooms and other areas of the school.
- Parents and guardians are responsible for agreements their children make or actions they take. Outside of school, parents are responsible for setting and conveying the standards their children should follow when using any media or information service.
- The educational value of student access to networked information resources is the joint responsibility of students, parents, and employees of the school.
- The District has taken available precautions, including but not limited to enforcing the use of filters that block access to obscenity, child pornography, and other materials harmful to minors.

**Rights and Privileges** – The network services are provided for educationally-related communication, research and other activities. Access to the Cole R-1 network services will be provided to students who agree to act in a considerate and responsible manner.

- Students will submit a properly signed Acceptable Use Policy, which includes parental/guardian permission, to the school Technology Coordinator.
- A network account will include a username and **PRIVATE** password, assuring that access is the responsibility of the student.
- Each student with network access shall be assigned storage space on the file server which may be treated like school lockers.
- Network security is designed to allow access to these spaces only by the assigned user; however, the school technology coordinator may review student files in order to maintain system integrity and insure that users are using the system responsibly.
- Users should not expect that files stored on district resources will always be private.

**Restrictions** – The following activities are not permitted on the Cole R-1 School District electronic resources:

- Accessing, uploading, downloading, transmitting, displaying, or distributing obscene or sexually explicit material; transmitting obscene, abusive, or sexually explicit language.
- Damaging computers, computer systems or computer networks; vandalizing, damaging or disabling the property of another person or organization; debilitating or disabling computers, systems or networks through the intentional misuse of electronic distribution or the spreading of computer "viruses" through the inappropriate use of files.

- Students will not give out any personal information about themselves or any other student or school personnel.
- Violating copyright, or using another person's intellectual property without his/her prior approval; using another person's passwords; trespassing in another person's folders, work or files.
- Violating local, state or federal statutes.

**Disclaimers** – The Cole R-1 School District makes no warranties of any kind, either expressed or implied, for the access being provided.

- The Cole R-1 School District is not responsible for any damages incurred including the loss of data resulting from delays or interruption of service, or for the loss of data stored on the school server.
- Even though the Cole R-1 School District may use technical or manual means to regulate access and information, these methods do not provide a foolproof means for enforcing the provisions of this policy.

**Sanctions** – Using the Cole R-1 network services is a privilege and not a right for each student. It is entirely possible for a student to receive an education without access to the Internet. Therefore, each student must be aware there is a consequence for inappropriate use of the school's network services that will result in immediate loss of access to electronic resources by the student. Depending upon the nature of the infraction, the length of time the student is kept off the school's network services will be determined on a case-by-case basis. In addition, if the circumstances surrounding the infraction warrant, other disciplinary measures may be necessary, as outlined in the Cole R-1 Student Handbook.

- Violations of the Acceptable Use Policy may result in a loss of access to electronic resources.
- Additional disciplinary actions may be assessed at the discretion of the building principal.
- When appropriate, law enforcement agencies may be involved.

## ACCEPTABLE USE POLICY Cole R-1 School District

*Please read and/or discuss the **Student Access to Networked Information Resources Policy** with your student. His/her and your signatures are required on the form located below before an account will be issued to your student.*

Student Name:	
	Please Print

*The above student has my permission to apply for Internet access. Student access will be used to pursue educational objectives through student-conducted research and other instructionally related activities.*

**Student and Parent/Guardian Agreements:**

Please read and/or discuss the **Student Access to Networked Information Resources Policy** with your student. In accepting an account, your student accepts the responsibility of using the network in a responsible and appropriate manner. It is important that you understand his/her responsibilities as well. Your signature indicating that you have read and agreed to the guidelines is necessary before an account will be issued.

*I have read, or have had read to me, and/or have discussed the **Student Access to Networked Information Resources Policy** and agree to use the network in an appropriate and responsible manner.*

Student Signature:		Date:	_ / _ / _
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*I have read and/or discussed the **Student Access to Networked Information Resources Policy** with my student and give the Cole R-1 School District permission to issue an Internet account to my student.*

Parent/Guardian Signature:		Date:	_ / _ / _
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The Cole R-1 School District supports and respects each family’s decision whether or not to apply for student access and whether to terminate or suspend that access. Students are required submit this signed AUP form upon entering 6<sup>th</sup> grade which grants them rights and privileges while attending Russellville Middle School. Ninth grade students are again required to submit this signed AUP form which grants them rights while attending Russellville High School. Access, if issued, shall remain in effect, unless suspended or terminated by the student, the school, or the parent or guardian.